March 13, 2020

Dear Upper Bucks County Technical School Community,

Upper Bucks County Technical School will be closed for the next two weeks starting today at 6:00 p.m. Alerts will be sent out notifying you of any updates which will be posted on the website.

In light of the rapidly evolving situation with COVID-19 (Coronavirus) in Montgomery County and across the world, Upper Bucks County Technical School is committed to sharing as much information about the Coronavirus to ensure the safety and well-being of all students, staff, and community members.

As a result, we are implementing the following practices effective immediately:
In addition to the school closure, we have also implemented the following precautions which will be in place until at least the conclusion of our scheduled spring break on April 13, 2020.

**Travel and Field Trips**
All Upper Bucks County Technical School field trips, conferences, and district approved travel plans during the identified period of March 13 through April 13 are postponed. Information (including any plans for rescheduling) for specific groups will be communicated directly to affected students and families.

**Upper Bucks County Technical School Large Group Activities**
All large group activities are postponed until at least April 13th. We hope to reschedule as many of these as possible after spring break.

**Outside Activities and Organizations**
All Upper Bucks County Technical School kennels and buildings will be closed to outside activities and organizations until at least April 13th.

**Volunteers**
We will not be allowing parents, and other adult volunteers, into the classrooms until at least April 13th. Should parents need to enter the building, they will only have access to the main office. As possible, we ask that parents limit their interactions with other students or staff during pick up and drop off times.

**NOCTI Performance Test on Wednesday, April 22, 2020**
As scheduled, the NOCTI performance test will be held at Upper Bucks County Technical School on Wednesday, April 22, 2020. All classrooms utilized will be cleaned before and after the testing. (Subject to change)

**Adult Evening School**
Adult Evening School classes will be postponed until at least April 13th.

**Continued learning?**
We will do our best to offer online education opportunities for our students. Further information will be provided from the instructors as necessary.
Students are encouraged to bring all critical educational materials (laptop, charger, books, notes, readings, etc.) home with them on a daily basis.

I want to take a moment to thank you for your patience and understanding as we navigate through these continually changing circumstances. Please know that Upper Bucks County Technical School is working to prepare for possible situations that may impact our community. We continue to rely on the recommendations of the Health Department for scenarios we may face.

Sincerely,
John J. Sweda
Executive Director