

UPPER BUCKS COUNTY TECHNICAL SCHOOL

SECTION: OPERATIONS

TITLE: CONTRACTED SERVICES

ADOPTED: March 20, 2008

REVISED: April 19, 2012

818. CONTRACTED SERVICES	
<p>1. Purpose</p>	<p>In its effort to provide cost-effective programs, the Joint Operating Committee may need to utilize contracted services. The Joint Operating Committee shall continue to monitor and evaluate such services to assure their effectiveness. This policy is adopted to assist the Joint Operating Committee in procuring and maintaining qualified and legally certified services.</p>
<p>2. Authority SC 111 Title 22 Sec. 8.1 et seq 23 Pa. C.S.A. Sec. 6301 et seq</p> <p>SC 111</p>	<p>The Joint Operating Committee is required by law to ensure that independent contractors and their employees who have direct contact with students comply with the mandatory background check requirements for criminal history and child abuse.</p> <p>Independent contractors and their employees shall report, on the designated form, arrests and convictions as required by law. Failure to accurately report such arrests and convictions may, depending on the nature of the offense, subject the individual to criminal prosecution.</p>
<p>3. Delegation of Responsibility SC 111 23 Pa. C.S.A. Sec. 6303</p>	<p>The Executive Director or designee shall ensure that all contractors submit for each of the contractor's prospective employees prior to employment:</p> <ol style="list-style-type: none"> 1. Report of criminal history record information. 2. Federal criminal history Registration ID number. 3. Official child abuse clearance statement. <p>The criminal history record information and the child abuse clearance statement shall not be required for a contractor's employees who have no direct contact with students.</p> <p>Failure to comply with this policy and the background check requirements by an independent contractor shall lead to cancellation of the contract.</p>

<p>Pol. 610</p>	<p>Mandatory background check requirements for criminal history and child abuse shall be included in all bidding specifications for contracted services.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 111</p> <p>State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Joint Operating Committee Policy – 610</p>
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