

UPPER BUCKS AVTS
WHAT TO DO IN CASE OF A WORK-RELATED INJURY
EFFECTIVE JULY 1, 2019 THROUGH JUNE 30, 2020

If you suffer a work-related injury, your health and wellbeing are our first concern. If the injury is of a serious nature and requires the assistance of an ambulance or rescue personnel, they should be contacted immediately. If the injury is of a less serious nature, the following procedures must be followed:

1. If you suffer a work-related injury, the first thing you **MUST** do is report the injury to your supervisor. S/he or a designated person in your building will provide you with an SDIC packet, and your first step is to call SDIC @ (800) 445-6965 ext. 2101 or go online to sdicwc.org (click the “Report a Claim” button). You must also call **Tracy Kram Human Resource Manager/ Admin. Assistant/ JOC Board Secretary at (215) 795-2911 ext. 205**.
2. If you require a prescription for your work-related injury or disease, do not use your personal health plan prescription card. Please use the Mitchell International First Fill Sheet which you will receive in the claim package. When you call in your report of injury to SDIC, they will assign you a claim number. Please use this claim number when seeing a panel physician.
3. If you suffer a work-related injury, **UPPER BUCKS AVTS** or our insurer will pay reasonable surgical and medical services and supplies, orthopedic appliances and prosthetics, including training in their use when needed. In order to ensure that your medical treatment will be paid for by **Upper Bucks AVTS** or our insurer, **you must select from one of the health-care providers listed below for your initial care:**

Patient First (multiple locations)
3178 Tilghman Street
Allentown, PA 18104
(610) 844-9150
Area of Specialty: Occupational Medicine

Vision Care Specialists
361 South 11th Street
Quakertown, PA 18951
(215) 536-8540
Area of Specialty: Ophthalmology

Grand View Hospital
Workplace Health & Wellness (multiple locations)
4 Lifemark Drive
Sellersville, PA 18960
(215) 453-4941
Area of Specialty: Occupational Medicine

Matossian Eye Associates
501 Hyde Park, Route 202
Doylestown, PA 18902
(215) 230-9200
Area of Specialty: Ophthalmology

St. Luke’s Ortho Care (multiple locations)
1534 Park Avenue, Suite 210
Quakertown, PA 18951
(267) 424-8850
Area of Specialty: Orthopedics

Dental – One Call Care Management:
(888) 539-0577

For Physical Therapy:
NovaCare Rehabilitation
For the nearest facility contact:
(866) 723-NOVA (central scheduling)

St. Luke’s North – Care Now
153 Brodhead Road
Bethlehem, PA 18017
(484) 526-3005
Area of Specialty: Occupational Medicine

One Call Care Management (Align): (866) 389-0211
Area of Specialty: Chiropractic/Physical Therapy

St. Luke’s Care Now
157 S West End Blvd.
Quakertown, PA 18951
(215) 538-4930
Area of Specialty: Occupational Medicine

For MRI/EMG/X-Ray/CT Scan
One Call Care Management
For the nearest facility contact:
(800) 453-0574 (central scheduling)

Upper Bucks Family Medical Center
200 Apple Street, Suite 2
Quakertown, PA 18951
(215) 538-7525
Area of Specialty: Family Medicine

For Durable Medical Equipment:
One Call Care Management
(800) 848-1989
Equipment: wheelchairs, walkers, crutches, TENs units, orthotics & prosthetics, etc.

Upper Bucks Orthopedic Assoc.
711 Lawn Avenue, Building 3
Sellersville, PA 18960
(215) 257-3700
Area of Specialty: Orthopedics

For Prescriptions: Please use your Mitchell International card at your local pharmacy to bill SDIC directly (Giant, CVS, Rite Aid, Wal-Mart, Walgreens, Acme)

4. Please call in advance for an appointment if you need treatment. You must continue to treat with one of these providers for ninety (**90 days**) from the date of your first visit.
5. If, after this ninety (90) day period, you still need treatment and the **Upper Bucks AVTS** has provided this list as set forth above, you may choose to continue with this health care provider, or you may choose another provider. You must notify **Tracy Kram Human Resource Manager/ Admin. Assistant/ JOC Board Secretary at (215) 795-2911 ext. 205** of this action within five (5) days of your first visit to the health care provider of your choice. Your bills will be paid if you have provided proper notice and if your provider files reports as required. (These reports must be filed within ten (10) days after your first visit and at least once a month for as long as treatment continues.)
6. If one of the health care providers listed above refers you to a specialist, the **Upper Bucks AVTS** or our insurer will pay for these services as provided by law.

All workers' compensation claims will be processed on behalf of the School District by:

SCHOOL DISTRICTS INSURANCE CONSORTIUM

P.O. BOX 1249

NORTH WALES, PA 19454

Phone: (800) 445-6965

ACKNOWLEDGMENT: I have been informed of and understand my rights and duties as specified herein.

Signature: _____ Date: _____

Please Print Name: _____

*** At time of distribution, this information is accurate to the best of our knowledge. This panel is subject to change based on information received from the medical provider.**